

Module 12(B)

Programme Planning





A Review of the Module

Module 12(B) provides Section Leaders with an opportunity to plan and review an exciting and relevant Sectional programme including the use of a variety of methods to generate programme ideas.

Key Objectives

There are two overall objectives for this Module. By the end of this Module learners should be able to:

- 1. Understand how to plan a balanced quality programme using a variety of methods to generate exciting and relevant programme ideas.
- 2. Demonstrate how to plan and review a programme to ensure that the programme delivered is to a high quality.

Resources

'Prepared' resource, chapter: Generating Programme Ideas Member Resources at scouts.org.uk Programmes Online at scouts.org.uk Programme and Badge Posters from the Print Centre

How to use this review sheet:

- This sheet is NOT an alternative to Module 12(B) training.
- It can be used by Training Advisers to help decide if training is required.
- It can be used as a review for those who have attended or completed Module 12(B) training.

August 2018

Checklist

- Do you know how to create an exciting programme?
 - Termly/monthly/weekly
 - Key principles that should be included in all programmes
 - Challenge and adventure; safe, rewarding and varied
 - Shaped by young people, in partnership with adults to learn, develop and share ideas
 - Give young people a better understanding of their community, the world around them and the opportunity to gain life skills, confidence, self-esteem and to understand relationships.
- ❖ Do you know how to generate programme ideas?
- Do you know what to look for when reviewing a programme?
- Do you know how to use a quality programme checker? Do you know how to adapt a programme to ensure its quality?

Validation

To validate this module, you will need to discuss your responses to the questions in the Checklist with a Training Adviser and complete two of the following:

- 1. Produce a Programme Plan (minimum one month). You should take into consideration:
 - the key themes of the programme
 - the underlying themes of the programme
 - incorporating a range of programme methods
 - how young people are involved in the programme planning process
 - whether activities relate to badges and awards.
- 2. Review your programme and produce evidence for how your review has improved the quality of future programmes and the programme planning process.
- 3. Any other ideas subject to agreement with your Training Adviser

Module 12(B) Programme Planning

In Planning a Quality Programme, recognise:

- the <u>progressive nature</u> of the programme and the activities provided across the age ranges. Some ideas generated can be the same, merely the environment or treatment making the difference as you move up through the sections
- the features that underlie a "quality programme" as discussed in Module 12(A)

Who is involved in programme planning?

- Leadership team
- Young Leaders
- Young People

Methods of generating programme ideas and sources of ready-made programmes:

- brainstorming based on a theme (e.g. colour, mode of transport, job, season etc), using the programme methods to prompt different types of ideas
- using a list of notable dates/festivals/awareness weeks coming up in the next term that the programme can then be based around
- working towards a particular badge or award (challenge badges would be ideal for this)
- playing word association to generate ideas
- using a random collection of objects as prompts (e.g. each person has to come up with at least three ideas loosely based around each object)
- preparing for a camp, visit, competition that the programme can then be based around
- speak to other section leaders at District meetings and similar
- look at Programmes Online for ideas, particularly the programme of the month
- look at the ideas generated from the section forum for what the young people want to do
- consider an outing to a local place of interest, especially if there is an event taking place
- read the Scouting Magazine, which contains lots of ideas

Template of Term's Programme

Date	Activity	Description	Venue	Leader in Charge	Equipment needed	Challenge Area
19 Sept						
26 Sept						
3 Oct						
10 Oct						
17 Oct						
24 Oct						
			HALF T	ERM		
7 Nov						
14 Nov						
21 Nov						
28 Nov						
5 Dec						
12 Dec						
19 Dec						

Template of evening programme

nume of Group		
Meeting place		
Leader in Charge		
Time	Activity	Equipment

Quality Programme Checker

Beaver Scouts

How many activity badges do most Beavers gain before they move on to Cubs? More than 9 6-9 Up to 6 How many activities take place outside the normal meeting place per year? More than 6 2 or more 3-6 Up to 3 0 How often does your Colony take

part in any of the following activities each year:

- National programme initiatives
- County
- District
- With another section
- More than 3
- 2 0-1

Delivery of the programme

- Programme is always well planned; run by a range of appropriately skilled adults; uses a variety of methods. Feedback gathered from young people is positive
- Programme is normally well planned; uses a variety of methods; usually run by appropriately skilled adults. Feedback gathered from young people is normally positive.
- Programme is occasionally well planned; limited variety in the methods used; programme is not always run by adults with appropriate skills. Feedback from young people is mixed.

What percentage of Beavers gain the Chief Scout Bronze Award?

- 90% or more
- 50-90%
- Up to 50%

How many nights away do Beavers have the opportunity to attend per year?

Challenge awards

- All requirements are met: variety of activities and methods; delivered in an interesting and engaging way; spread throughout the programme
- All of the requirements are met; activities and methods not always engaging; concentrated over a short period of time.
- Some of the requirements are met; activities and methods not always varied and engaging; do not regularly feature in the programme

Youth Involvement

- At least one Colony forum or Log Chew per term. Regular opportunities to influence the programme and provide feedback. Feedback is always
- Irregular Colony forums or Log Chews. Some opportunity to influence the programme and provide feedback. Feedback is sometimes acted upon.
- No Colony forums or Log Chews. Rare opportunity to influence the programme and provide feedback. Feedback is occasionally acted upon.

Cub Scouts

How many activity badges do most Cubs gain before they move on to Scouts?

- 15- 19
- Up to 14

How many activities take place outside the normal meeting place per year?

- More than 6
- 3-6
- Up to 3

How many times per year does your Pack engage with the local community?

- 3 or more
- 2
- 0-1

How often does your Pack take part in any of the following activities each year:

- National programme initiatives
- County
- District
- With another section
- More than 3
- 2
- 0-1

Youth Involvement

- Termly Pack Forums/Pack Leadership Forums. Regular opportunities to influence the programme and provide feedback. Feedback is acted upon
- Irregular Pack Forums/Pack Leadership Forums. Some opportunity to influence the programme and provide feedback. Feedback is sometimes acted upon.
- No Pack Forums/Pack Leadership Forums. Rare opportunity to influence the programme and provide feedback. Feedback is occasionally acted upon.

What percentage of Cubs gain the Chief Scout Silver Award?

- 90% or more
- 50-90%
- Up to 50%

How many nights away do Cubs have the opportunity to attend per year?

- 2 or more
- 1
- 0

Challenge awards

- All requirements are met; variety of activities and methods; delivered in an interesting and engaging way; spread throughout the programme
- All of the requirements are met; activities and methods not always engaging; concentrated over a short period of time.
- Some of the requirements are met; activities and methods not always varied and engaging; do not regularly feature in the programme.

Delivery of the programme

- Programme is always well planned; run by a range of appropriately skilled adults; uses a variety of methods. Feedback gathered from young people is positive
- Programme is normally well planned; uses a variety of methods; usually run by appropriately skilled adults. Feedback gathered from young people is normally positive.
- Programme is occasionally well planned; limited variety in the methods used; programme is not always run by adults with appropriate skills. Feedback from young people is mixed.

Scouts

Explorer Scouts How many activity badges do most Scouts What percentage of Scouts gain the What percentage of Explorers gain at How often do Explorers regularly engage gain before they move on to Explorers? Chief Scout Gold Award? least their Duke of Edinburgh's Award with other opportunities available to Silver or Chief Scout Diamond Award? them, such as the activity hadnes, the More than 15 More than 60% Queen's Scout Award, the Explorer Belt More than 15 9-15 20-60% and the Young Leader's Scheme. 9-15 Up to 8 Up to 20% Regularly Up to 8 Sametimes How many activities take place outside the normal meeting place per year? How many nights away do Scouts have the opportunity to attend per year? Rarely How many activities take place outside More than 6 5 or more the normal meeting place per year? 3-6 3-4 More than 9 How many times per year does your Unit engage with the local community? Up to 3 3-9 Up to 3 3 or more Up to 3 How many times per year does your Youth Involvement 2 Troop engage with the local community? Termly Troop Forums/ Troop Leadership 0-1 How often does your Unit take part in any of the following activities each year: 3 or more Forums. Regular opportunities to influence the programme and provide 2 National programme initiatives feedback. Feedback is always acted upon County How many nights away do Explorers 0-1 Irregular Troop Forums/ Troop - District have the opportunity to attend per year? Leadership Forums. Some opportunity to influence the programme and - With another section How often does your Troop take part in any of the following activities each year: 5 or more More than 3 provide feedback. Feedback is 3-5 - National programme initiatives sometimes acted upon. 2 Up to 3 - County 0-1 No Troop Forums/ Troop Leadership - District Forums. Rare opportunity to influence - With another section the programme and provide feedback. Youth Involvement Delivery of the programme More than 3 Feedback is occasionally acted upon. Termly Unit Planning Forums. Programme is always well planned: 2 Delivery of the programme Regular District Explorer Scout Forums. run by a range of appropriately skilled 0-1 Regular opportunities to influence the programme and provide feedback. Programme is always well planned;

Feedback is always acted upon

Irregular Unit Planning Forums and

District Explorer Scout Forums.

No Unit Planning Forums and District Explorer Scout Forums.

Some opportunity to influence the

programme and provide feedback.

Feedback is sometimes acted upon

Rare opportunity to influence the

programme and provide feedback.

Feedback is occasionally acted upon.

Challenge awards

- All requirements are met; variety of activities and methods; delivered in an interesting and engaging way; spread throughout the programme.
- All of the requirements are met: activities and methods not always engaging; concentrated over a short period of time
- Some of the requirements are met; activities and methods not always varied and engaging; do not regularly feature in the programme.
- run by a range of appropriately skilled adults: uses a variety of methods. Feedback gathered from young people is positive.
- Programme is normally well planned; uses a variety of methods; usually run by appropriately skilled adults. Feedback gathered from young people is normally positive.
- Programme is occasionally well planned: limited variety in the methods used; programme is not always run by adults with appropriate skills. Feedback from young people is mixed

- adults; uses a variety of methods. Feedback gathered from young people
- Programme is normally well planned; uses a variety of methods; usually run by appropriately skilled adults. Feedback gathered from young people is normally positive.
- Programme is occasionally well planned; limited variety in the methods used; programme is not always run by adults with appropriate skills. Feedback from young people is mixed.